



DONSHIP APPLICATION CHECKLIST

- ✓ Carefully read the “Information About Donship” before completing the application.
 - Please remember that if hired, candidates are expected to complete a “Vulnerable Sector Screening Program – Police Reference Check” with their local police service after notice of hire.

- ✓ Consider attending an information session to find out about the Don’s role and answer any questions you may have.
 - **U of T Wide Don Information Session:**
 - Wednesday, January 10, 2018 from 3-5 PM at the Student Success Centre at 214 College St (the Koffler Building). *Please note, session will include representatives from all divisions/colleges.*

 - **Victoria Don Information Sessions:**
 - Tuesday, January 16, 2018 at 9:10 PM in the Wymilwood Lounge of the Goldring Student Centre
 - Wednesday, January 17, 2018 at 12:10 PM in the Music Room of the Goldring Student Centre

- ✓ Complete the application for the position of Residence Don.

- ✓ Sign and date the last page of the application form.

- ✓ Include an unofficial transcript/academic record of your marks. You may print this from ROSI – please ensure your name is on the print-out.

- ✓ Include a current resume/curriculum vitae.

- ✓ Include two reference contacts.

- ✓ Reserve Sunday, February 25, 2018, from 9:45am to 2:00pm for the Don Carousel Day. Candidates who are invited to attend this day will be notified by e-mail. Attendance is mandatory for selected candidates. Failure to attend the Don Carousel Day will void your application.

- ✓ Successful candidates from the Carousel Interview Day will proceed to a personal interview which will be held between March 1 to March 16, 2018.

For further information please feel free to contact Shainiya Balachandran at:
Tel : (416) 585-4527 Fax: (416) 813-4045 Email: shainiya.balachandran@utoronto.ca