



Residence Donship Application  
for 2018-2019

**SECTION A: CANDIDATE DATA**

Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Current Mailing Address:	
	Telephone: _____

Summer Mailing Address:	
	Telephone: _____

Permanent Mailing Address:	
	Telephone: _____

**SECTION B: UNIVERSITY/ COLLEGE RESIDENCE LIVING EXPERIENCE**

Please list any College or University in which you have lived. If you have lived at Victoria University, please specify the building.

Name of Residence	Co-ed/ Single Sex	# Years Resided	Leadership Experience (please include any titles held)

If you have not lived in a university or college residence but have comparable experience, please describe your experience below:

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**SECTION C: POST SECONDARY EDUCATION**

Name of Institution	# Years Completed	Program	Year Completed at End of April 2018

As of September 2018 I will be registered in the following:

1. Faculty \_\_\_\_\_
2. Major/Discipline \_\_\_\_\_
3. Year of study effective September 2018 \_\_\_\_\_
4. Expected Year of Graduation \_\_\_\_\_

**SECTION D: LIVING LEARNING COMMUNITIES**

Are you interested in applying to be a Don for a Living Learning Community?

Yes  No

If you are interested, please indicate the community below and complete the two questions. You may select more than one house.

- Academic Athletes       Arts and Culture       VIC ONE

What experience would you bring to the Living Learning Community?

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What is your understanding of the mandate of a Living Learning Community?

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**SECTION E: QUESTIONS**

Please answer the following questions on a separate sheet of paper and attach to your application form. Use a total of 2-3 typed, double-spaced pages.

1. Please state your reasons for applying for the position of Don. Why do you consider yourself qualified to serve in this capacity?
2. Describe what you believe to be the most important contributions a Don can make towards the quality of student life in residence.

3. What talents, abilities or interests do you have which would enrich the residence/university experience of students on your floor/house in the event that you are appointed to the position of Don? How would you use your talents, abilities, etc.? Be specific.

#### SECTION F: RÉSUMÉ/CURRICULUM VITAE

Please submit a résumé/curriculum vitae that describes your academic history and all related employment experience.

#### SECTION G: REFERENCES

Please supply two reference contacts from persons in a good position to assess your suitability for the job. Please note that current Victoria University Residence Dons are not permitted to be a reference contact for applicants.

1. Name: \_\_\_\_\_  
Position \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Years they have known you \_\_\_\_\_ Relationship to you \_\_\_\_\_

2. Name: \_\_\_\_\_  
Position \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Years they have known you \_\_\_\_\_ Relationship to you \_\_\_\_\_

#### SECTION H: ACADEMIC RECORD

Please submit your academic record/unofficial transcript. Please note that you may print this from ROSI – ensure your name is on the record. Undergraduate applicants must have a minimum **annual grade point average (AGPA) of 2.5** from the 2016-2017 academic year, and a minimum **annual grade point average (AGPA) of 2.7** at the completion of the current academic year (2017-2018). Graduate applicants must be in good academic standing.

#### SECTION I: COMPLETION OF APPLICATION

Please ensure that all components of this application are completed and attached, as per the checklist attached to this application.

All applications will be reviewed in confidence by a selection committee consisting of the Dean of Students, the Associate Dean of Students, the Assistant Dean of Residence Life, and the Residence Life Coordinator. Not all applicants will be interviewed.

Applications will be accepted from any individual who has completed two years of university. While there are many factors for being a successful Don, years of experience in residence and in post-secondary education will be given significant weighting.

## TIMELINE

Those who will be considered further in the selection process will be contacted via e-mail no later than Wednesday, February 14, 2018.

The Don Carousel Process will take place early Sunday morning, February 25, 2018. Please reserve this date as you must participate in the Carousel in order to move forward in the application process. If there are extenuating circumstances please contact Shainiya Balachandran immediately to see if alternate arrangements can be made.

Interviews will begin the week of March 1, 2018. Please note, interviews may also be scheduled on a Saturday based on applicant availability.

Please address your application to:

Ms. Shainiya Balachandran  
Residence Life Coordinator  
Office of the Dean of Students  
Victoria University  
150 Charles Street West  
Toronto, ON M5S 1K9

For further information please feel free to contact Shainiya Balachandran at:

Tel: (416) 585-4527 Fax: (416) 813-4045 Email: [shainiya.balachandran@utoronto.ca](mailto:shainiya.balachandran@utoronto.ca)

## DECLARATION

I hereby declare that the information on this application form and the information attached are true and complete. I understand that the information may be verified and a false statement may disqualify me from employment or cause my dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

All applications and supporting documents must be received by the Office of the Dean of Students by **4:30pm, Friday, February 2, 2018.**