



RESIDENCE DON INFO SHEET

Role & Responsibilities

Victoria College is currently seeking Residence Dons to support the Residence Don program for the 2026/2027 academic year. Successful candidates will be compassionate, organized, responsible, and eager to learn. The Residence Don role is perfect for an experienced student leader looking to continue supporting the Victoria College Residence community.

Residence Dons are expected to contribute positively to Residence life in a multitude of ways, including, but not limited to:

- Supporting the transition of first year residence students into Victoria College.
- Facilitating opportunities for residence students to meet other students and to engage meaningfully in-residence life at Victoria College.
- Providing appropriate referrals to university resources as necessary to aid students with personal, academic, financial, social, or other problems.
- Creating an atmosphere conducive to academic success, encouraging respect and co-operation in residence so that the needs of all students to study and rest are met.
- Reporting and responding to first-aid emergencies, supervising emergency evacuations, and other crisis situations, consulting with and referring people to services as necessary.
- Meeting with and reporting to the Residence Life Coordinator and Senior Dons; and
- Regularly serving as “Duty Don” and completing administrative tasks as required.

Term of the Residence Don and Important Dates

Residence Dons must be available for the following dates:

- Hiring Carousel (February 7th 9 AM – 3 PM)
- Mandatory Residence Don Training (two weeks starting mid-August)
- Student Move-In Day (Sunday, August 30th)
- Orientation (Monday, August 31st – Friday, September 4th)
- Shifts during the winter break and other holiday periods.

Requirements and Restrictions

- Successful applicants must be entering their third year or higher in September of 2026
- Successful applicants must be in Good Academic Standing
- Successful applicants must be full time students for the 2026-27 year
- A Vulnerable Sector Screening Program must be completed upon being hired
- Successful applicants must complete Emergency First Aid Training prior to start date
- Residence Dons are hired on an annual basis, with a maximum cumulative term of three years. Extensions beyond this limit may be granted only under exceptional institutional circumstances.

Remuneration

Dons are offered a single room and board plan in the dining hall (the value of this compensation is reported as a taxable benefit to Revenue Canada)

Applications are due by: Wednesday, January 14th at 11:59 p.m. ET.